Confirmation of

Changes to customer name

For personal customers only

BANK OF SCOTLAND

1 Your main account details

Please write clearly in the white spaces with capital letters, putting a X in the relevant boxes.

Branch sort code

Account number

Your new details

Your title Mr ☒ Mrs ☒ Miss ☒ Ms ☒ Other title

Your surname

Any suffix to last name (e.g. MBE, MD, PHD etc.)

Your first name(s)

What is your Marital/Civil Partnership Status?

Single ☒ Married/Civil Partnership status ☒ Widowed ☒ Living with partner ☒ Divorced/ Dissolved Civil Partnership ☒ Separated ☒

If you have accounts, or other products and services with one or more of the following parts of the Lloyds Banking Group**, we will inform them of your new details.

- Halifax/Bank of Scotland
- Halifax or Bank of Scotland Credit Cards
- Halifax or Bank of Scotland Insurance*
- Halifax Life
- Halifax Share Dealing

If they need any further information they will contact you direct.

*If Halifax or Bank of Scotland Insurance has arranged a policy for you through a separate Insurance Company you will still need to contact that company directly, as your failure to do so could affect your Insurance cover.

Please print your previous name in full

Please sign with both your new and old signatures.

Your new signature

Date

Your previous signature

Please post this form along with any supporting documentation to:
Bank of Scotland, PO Box 548, Leeds, LS1 1WU.

For details of supporting documents please see section below.

For bank use only

Originating branch name

Originating branch sort code

Staff member's name

Customer's identification confirmed ☒

A certified copy of one of the following documents must be taken as evidence of change of name. Please note the copy is to be retained with this form.

Deed Poll ☒

Statutory Declaration ☒

Copy of entry in Register of Corrections (Scotland only) ☒

Marriage Certificate/Civil Partnership registration document ☒

Divorce Papers/Dissolved Civil Partnership papers ☒

Amended birth certificate/ Adoption certificate ☒

When completed, please stamp below and send to the processing site **on the day of receipt** in the MPC bag.

If the customer account is held in the Channel Islands or the Isle of Man or with Worldwide Service please refer to Retail Procedures for postal address.

Branch stamp (with today's date)

Processing site use only

New current account card ordered ☒

New cheque book ordered ☒

New paying in book ordered ☒

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